

# Minutes

NAGPI Conference Call: Wednesday, 20 April 2005, 14:00–14:30 EDT

## 1. Welcome to participants and roll call

### Participants

Dana Arnold  
Sandra Cannon  
Robert Kerr  
Madeleine Plouffe  
Rahumathulla Marikkar

Véronique Robichaud  
Martin Roy  
Jeff Steevens  
Paul Thomson  
Rob Wing

## 2. Program Plan for 2005

The budget for 2005 has been approved and the work program is almost finalized. Each committee submitted a work plan for the coming year and all information will be put in one single document. Véronique will send the three documents to the group.

## 3. Committee update

It was agreed that a short PowerPoint presentation be prepared and made available to all NAGPIers so each one can take it to conferences and meetings. In order to do so, all committees will be asked to prepare a one- or two-page document, in bullet style, containing the basic message they would want delivered. Using this information, the Secretariat will put together a brief presentation of up to two slides per committee that could easily be incorporated into other presentations.

## 4. Other

It was proposed in an earlier meeting that the next NAGPI annual meeting would take place in Montréal in late November 2005, just before the Third North American Symposium on Assessing the Environmental Effects of Trade. Given that the eleventh Conference of the Parties (COP 11) will take place in Montréal and will occur at the same time as the symposium and that the first session of the conference will serve as the meeting of the Parties to the Kyoto Protocol, we need to confirm the exact date rapidly in order to make the necessary arrangements. Véronique will send a reminder to that effect.

## 5. Next Meeting

Next conference call: 11 May 2005 at 2:00 p.m. EDT.